

St Peter's Church PCC meeting

29 November 2022 7:00pm – 8:30pm

Minutes

Present: Hannah Beck, Ian Birt, Lance Burgess, Judith Clark (Chair), Beverley Cooper, Rachel Fell, Alan Garrow, David Hipkin, Sian Lockwood, John Longstaff, Sarah Martin, Felicity Moss and Roy Taylor.

Apologies: Chris Clayton, Catharine Davies, Stewart Davies, David Hipkin and Ruth Thompson-Vear.

In attendance: Conrad Volker

1. Welcome and opening prayer

Judith welcomed everyone and opened the meeting with prayer.

2. Bible reflection

Alan led a reflection on the power of music to bring us together.

3. Apologies for absence

Apologies had been received and were noted.

4. Acceptance of the minutes of September's meeting

The minutes of the PCC meeting held on 27 September were unanimously approved.

5. Matters arising

There were no matters arising from the previous meeting not already addressed on this meeting's agenda.

6. Music in church – an update

Alan read an update from Jude on the Music Group, which outlined the role of the group in Sunday worship, new members, the contribution particularly of its younger members and its inclusive ethos. The meeting welcomed the update and paid tribute to Jude and her leadership of the group.

John then gave an update on the Choir, conscious that those members of the congregation who go to the 9.30 and 4.15 services may not necessarily be aware of it. The Choir relies on the service of a few core members, although John can call on others as needed who don't necessarily have a connection with the church. As the choir has an established yearly repertoire, it is relatively easy for proficient singers to participate, meaning that the standard of singing remains consistently high.

Alan responded with an expression of gratitude to the choir and for John's work, emphasising the importance of choir to the life of St Peter's. John also expressed his appreciation for Alan's support of him and choir and the strength of their working relationship.

In a short discussion about publicising the choir more widely, it was suggested that the 6.30 Choral Evening could be promoted amongst local hotels.

Judith thanked John for his contribution.

7. Safeguarding

The safeguarding action plan was produced to the meeting, reviewed and approved. Some of the actions required by the plan are:

- PCC safeguarding training. Members were reminded that they are required to complete Basic Awareness, Foundations and Domestic Abuse training sessions and were asked to send their certificates of completion to Rachel if they have not already done so. Alan thanked all members who have completed their training so far.
- PCC DBS checks. The requirement to complete an enhanced DBS check will be highlighted ahead of the APCM so prospective PCC members know this is expected of them.
- To review and approve the church's safeguarding policy and statement. This was duly approved.
- To produce a written procedure for responding to safeguarding concerns. Alan will speak to Kate about producing this.

8. Finances

David's finance report was tabled and noted.

Alan reported that he had met with a lawyer from Ison Harrison who have offered to write free wills for members of St Peter's congregation for a month or offer an ongoing discount to their will writing fee. It was agreed to pursue the free wills for a month option and it is proposed that this takes place in June next year alongside a giving/legacies campaign.

9. Fabric

Sarah reported as follows:

- The inner west doors have been draft proofed although the outer middle doors remain broken. Parts have been ordered and Nigel is proposing to carry out the repairs.
- Similar draft proofing will be carried out on the south transept doors.
- Work to keep the flying freehold clear of items is ongoing.
- Discussions are ongoing with the diocese in relation to the AV faculty. Another quote is being obtained in relation to the AV work. The aim is to resolve the outstanding issues in time for the next DAC meeting in the new year.
- The south transept cupboard is due to arrive on 6 December.
- The standing committee have agreed to proceed with a quote from Dunphys to install a thermostat control system for the heating. The cost is approximately £3600 plus VAT.

Judith thanked Sarah for her hard work on fabric matters.

10. Artizan – becoming our mission partner

Historically, Suzie Hart was CMS mission partner for St Peter's and has maintained close ties with St Peter's ever since. It is proposed to further strengthen ties between Artizan International and St Peter's by designating them as our mission partners. Joint activities will include Artizan Angels and a joint carol service. Suzie will make available a regular newsletter on the activities of Artizan and users of Artizan will be

considered as part of our aim to become an inclusive church. It is also proposed to have an Artizan noticeboard in church.

The meeting agreed that Artizan should become our mission partner.

11. Charitable donations 2022

Hannah introduced the five nominated charities for this year which are: Artizan International, Martin's House Hospice, Wellspring Therapy, St Andrew's Chosica and Mission Possible.

At June's PCC meeting it was agreed that the PCC would donate 5% of planned giving to our nominated charities (around £6,000). This would be split as follows:

Artizan – two parts (approx. £2,000) in support of both its local and international work.

Wellspring – one part (approx. £1,000)

Martin's House – one part (approx. £1,000)

St Andrew's Chosica – one part (approx. £1,000)

Mission Possible – one part (approx. £1,000).

12. New Communion Administrants

Helen Harrison and Helen Camm were unanimously endorsed as new communion administrants.

13. "A Life of Grace" – a tribute to Queen Elizabeth II

Alan reported that a donation had been received to cover the purchase of 180 copies of the above book. This will be placed on pews at our Christmas services for those attending. They will be given for free although donations would be welcome.

14. Acceptance of minutes of the standing committee

The standing committee minutes for October and November were tabled and accepted.

Sian and Sarah reported that an Inclusive church workshop session for PCC members and others will be held on Saturday 21 January.

15. AOB

The appointment of Mr Peter Jones as Foundation Governor for St Aidan's Church of England High School was affirmed.

16. Review of meeting

There was a brief review of the meeting.

The meeting concluded with prayers at 8.30pm.

The next meeting is on 24 January 2023 in church.