

St Peter's Church PCC meeting Minutes
26th November 2024.
7:00pm – 8:30pm

Present:

Alan Garrow	Ian Birt	David Hipkin	Helen Camm
Chris Clayton (Chair)	Sian Lockwood	Catherine Medforth	John Longstaff
Paul Harris	Karin Shaw	Kate Blake	Bella Blake
Steve Gibbin	Leigh Thompson (PCC Secretary)		

Apologies:

Tim Robinson	David Hipkin	Felicity Moss	Beverley Cooper
Mike Davies			

1. Welcome and opening prayer

Chris welcomed everyone and led the LYCiG prayer.

2. Bible reflection

John led a reflection on readings from Psalm 46. Highlighting God is our help and our strength, God is not consistent and draws attention to the infinity of God. “Gods Manifesto”

3. Apologies for absence

Apologies had been received and were noted.

4. Acceptance of the minutes of Januarys meeting

The minutes of the PCC meeting held on the 26th January were unanimously approved.

5. Matters arising from previous meeting

Alan mentioned that we still have the Charity disbursements that need to be paid and needed to be promoted as well.

Regarding Eco Church there is no movement on that regarding recycling,

6. Financial Report

David offered his apologies so there was no financial report for this meeting. We know that there is a big shortfall, and it'll have a big impact. Alan highlighted that the church attendance numbers are down this year which will impact giving.

John suggested that we float another stewardship campaign. Alan confirmed that we will be doing something, although not on the scale as last year's campaign.

7. Fabric

Carole has distributed a report although now slightly out of date as the painting of the west wall has been completed and the scaffolding has been removed.

The grants group will be meeting again in April, and they are at a point where they are trying to pin down the planning to be able to apply for a faculty.

8. Safeguarding report

There are no new incidents to report. Wendy is working her way through the training programs, starting to meet the relevant members of the church groups.

9. Health and Safety Report

There was no report for this meeting it will be discussed at a future date.

10. Policies

Policies need and regular review by the PCC and re-approval. Nothing technically has changed Carole keeps on top of any changes that may apply. Chris pointed to some areas of the policies that needed to be amended such as there is a camera in St Marys Chapel, wording and updated email addresses.

- CCTV:
It was noted that some of the cameras are down, and that Carole is responsible for the management of the CCTV system.
- Data protection:
We now use Synology for our internal data storage. Paul Harris asked about the data retention periods and do we have a schedule of retention periods which record when the documents are due or have been disposed of? We will look further into this as we do need something in place.
Catherine mentioned that we should have guidance from the Church of England for each type of data and for how long we keep it. John Longstaff asked about the Parish Electoral role after it has been replaced. Do we keep it or is it disposed of. Karin asked about parents' permission for children's photos. She felt that 13 was too low. It was agreed to look at the age of consent.
- Lone Working:
We need to ensure that people are safe and asked not to use power tools unless accompanied by another person. It was agreed that how to report incidents and seen hazards would be signposted.

The PCC was happy to accept the policy documents for CCTV and lone working, the data protection document requires tweaking.

11. Reflections and Actions from our away day

Sian presented two documents covering the discussions of the away-day One was the record of the discussion and the other being a synthesis of the conclusions.

The overarching themes was as should be Discerning God's will. Finding out what it is God wants us to do and being aware of our limitations but not letting them hold us back if its God's will.

Connections with the wider community, think about taking up those links with the shops, recognising that the more outward we are, the more we can be confident about our inclusiveness.

Collaborating with other churches and organisation groups learning from them not duplicating.

A big emphasis in discussion was Education, using gifts and skills to enable people to contribute.

It was noted that we have a limited source to recruit volunteers.

Key actions taken from the day:

- To commission a prayer team.
- Understanding what is needed in the community.
- Enhancing market day café and increasing the frequency of the Café. Looking at find different ways for people to pay.
- Attracting volunteers from outside the church.
- Finding ways to enable breakfast club members to contribute within the restrictions of the current safeguarding rules.
- Get feedback form users of our food ministry of how we can improve.

12. Eco Church update

Mike is on holiday, so we don't have a report, although we are still looking for someone to be our Environment Officer.

13. Inclusive Church update

The website is still being worked on, and Mike doesn't have anything to report back to the PCC.

14. AOB

The PCC was asked to review the draft AGM Booklet concerning their area of interest and asked to let Leigh know of any amendments required.

John asked about the Church groups annual review." Are we doing it this year?" it was suggested that something was put on the website,

It was noted that John is at the end of his three-year tenure as a member off the PCC member. Bella has also offered her resignation due to her attending University this coming year.

Leigh will check the PCC members list to identify the number of vacancies.

15. Review of the meeting

There was a brief review of the meeting by Steve Gibbin

The meeting ended at 7:24 pm

The next meeting

Tuesday 20th May 2025 **APCM**

7:00pm – 8:30pm

in church.